

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES**

**July 27, 2022
6:00 p.m.**

This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Stacy Stoner, Annelle Porter, Paige Seymour, Kenney Nauer, and Randy Wolf.
Mayor Layton said Council President Valerie Mockus was excused from this meeting.

Others in attendance: Mayor James Layton, Village Administrator John Trujillo, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, Village Fiscal Officer Deborah Morgan, Tax Administrator Mindy Kester, and Clerk of Council/Administrative Assistant Christina Furbee.

Visitors in attendance: Dan Wilkin

Remote Visitors:

ACKNOWLEDGE VISITORS

Mayor Layton acknowledged the visitors present at this meeting.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

ACKNOWLEDGE VISITORS

VIETNAM WAR EVENT BANNER DISCUSSION-DAN WILKIN

Dan Wilkin, volunteer of Friendship Club and the Veterans Service Commission, presented copies of a flyer and a banner for a Vietnam War event that will be held at the Newark-Heath airport on Saturday, August 27, 2022. He asked if the Village would approve placing one banner on 5' poles in front of the Municipal Building and two banners in a "V" formation at the pergola on the corner lot downtown. He said the Friendship Club and the Veterans Service Commission would appreciate it if we would post an electronic version of the flyer on the Village website and Facebook page as well.

Mr. Wilkin said this event will be the third event they have held to honor veterans. The 2017 event honored WWII veterans and a 2019 event honored Korean War veterans.

Mr. Wilkin said there will be a large traveling wall listing 58,000 names of the Vietnam War, including 48 Licking County soldiers who lost their lives. He said Doug Stout with the Licking County Library has worked to locate local survivors of the Vietnam War and many of them will be attending the event. The event will be covered by radio stations WCLT and WNKO, along with Billboards to make the public aware. He said three museums have contracted to supply helicopters and the National Guard and other entities are bringing in equipment, and food trucks will be present as well. The event is free except for the cost for airplane rides.

Councilmember Porter moved to approve placing banners in the Village of Hebron to promote the Vietnam War Event on Saturday, August 27, 2022 second by Councilmember Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

DEPARTMENT HEAD REPORT- Tax Department

Tax Administrator Mindy Kester presented her report and said income tax revenue is up by about \$84,000 for the year. She said she has been very busy with requests for refunds from people who worked from home outside of Hebron, along with withholding accounts and new builds. She said the Village had a great year in 2021 and she anticipates another great year.

APPROVAL OF MINUTES

June 15, 2022- Council Committees Meeting

Mrs. Seymour moved to approve the June 15, 2022 Council Committees Meeting minutes as presented, second by Councilmember Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

June 22, 2022-Council Meeting

Mrs. Porter moved to approve the June 22, 2022 Council Meeting minutes as presented, second by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

VISITOR COMMENTS

None

LEGISLATION

ORDINANCE 12-22- AN ORDINANCE TO AWARD THE CONTRACT FOR RESIDENTIAL CURBSIDE TRASH HAULING IN THE VILLAGE OF HEBRON TO ADKINS DISPOSAL SERVICE AND TO AUTHORIZE AND DIRECT THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT FOR SUCH SERVICE-Third Reading

Mayor Layton said has not heard one complaint about Adkins Disposal. Mr. Trujillo said their service has been great. Mr. Trujillo said the bid costs reflected both included recycling and optional recycling. Mr. Untied said the ordinance is written with recycling as an option.

Mrs. Seymour moved to adopt Ordinance 12-22 as presented, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

RESOLUTION 22-08 – A RESOLUTION TO APPROVE OF EXPENDITURE OF FUNDS RELATED TO THE AMERICAN RESCUE PLAN ACT OF 2021-Second Reading

Mayor Layton said the Village needs to utilize the ARPA funds and asked Council to consider suspending the readings of the legislation. Mrs. Morgan said a motion to expend the funds is needed. Mr. Trujillo said Council wanted to move forward with updating the Village's Comprehensive plan, which can be paid for with ARPA funds. Mrs. Stoner said she does not remember there being a time frame to utilize the funds. Mrs. Morgan said Council approved updating the Comprehensive Plan and felt the cost should come out of those funds, and they are asking to suspend the readings so that the work can start right away. She said if Council chooses, the cost could be appropriated instead, which would take a little more time.

Mr. Wolf moved to suspend the readings of Resolution 22-08, seconded by Mr. Nauer. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Seymour moved to adopt Resolution 22-08 as presented, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

RESOLUTION 22-10- A RESOLUTION REQUESTING THAT THE LICKING COUNTY AUDITOR AND LICKING COUNTY BUDGET COMMISSION TO NOT LEVY OR OTHERWISE TO COLLECT THE VILLAGE OF HEBRON EXISTING FIRE LEVIES AT ZERO (0) MILLS FOR THE ENSUING FISCAL YEAR-Second Reading

Mayor Layton asked Council to suspend the readings of this legislation so that this can be in place by August 1st so residents' taxes for Village of Hebron fire levies will be stopped and reduced to zero.

Mr. Wolf moved to suspend the readings of Resolution 22-10, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Porter moved to adopt Resolution 22-10 as presented, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

RESOLUTION 22-11-A RESOLUTION ENACTED BY THE VILLAGE OF HEBRON OF LICKING COUNTY, OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) IN THE MATTER OF THE STATED DESCRIBED PROJECT TO DEVELOP THE VILLAGE'S WATER PLAN IN CONJUNCTION WITH ODOT PLAN DESIGNERS TO ENSURE COMPATIBILITY-First Reading

Mrs. Seymour said the Ohio Department of Transportation is already going to be doing work in the area of SR 37 and US 40. Mr. Trujillo said the Village is working through ODOT's easement. He said we applied for a permit to use that easement for the Waterline West Project. He said ODOT is widening the SR 37 and US 40 intersection and they will install the waterline for the Village as part of that project. Mr. Trujillo said ODOT is using Hebron's design specs but adding the cost into their contractor which will hopefully void the issues they are concerned about. Mr. Trujillo said the Village is currently going through property acquisition, and once it's completed, the project will go out for bid. Mayor Layton said this legislation is just for work at the intersection of US 40 and SR 37.

Mrs. Porter moved to suspend the readings of Resolution 22-11, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Nauer moved to adopt Resolution 22-11 as presented, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Morgan said a motion is needed to allow the expense to update the Village's Comprehensive Plan out of ARPA funds.

Mrs. Seymour moved to approve an expense not to exceed \$23,000 to update the Village's Comprehensive Plan out of ARPA funds, second by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

COUNCIL ACTION ITEMS

Select Councilmember to serve on West Licking Fire District Board

Mayor Layton said Council needs to select a Councilmember to serve on the West Licking Fire District Board of Directors.

Mr. Nauer moved to appoint Councilmember Randy Wolf to serve on the West Licking Fire District Board of Directors, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

ADMINISTRATOR'S REPORT

Mr. Trujillo submitted his report and said there were two meetings this week about the waterline, one was about funding and the other was about loan forgiveness of approximately \$1.7 million for the project. He said the state of Ohio has approximately \$1 billion in that fund spread out over 5 years and this year, we scored enough to qualify for 50% forgiveness and 0% interest on the loan. He said when the comment period was finished, the Village saw there were comments made by Southwest Licking and the Village answered the comments, refuting most of what they said.

Mr. Trujillo said the cost of updating the Village's current Comprehensive Plan is \$22,500. He said the update will involve a lot of input from Council. Mr. Trujillo said public comment sessions will be held and the information obtained will be incorporated into the plan.

Mayor Layton said he met with Licking County about the Public-Private Partnership and they discussed an outline of what they think Licking County should look like.

Mrs. Seymour asked if the Village contracts with someone to mow, trim and spray. Mr. Trujillo said the Village contracts for mowing along the freeway; the rest is done in house. He said the Village has been getting a lot of complaints about the contract and it will be rebid before December.

Mrs. Porter asked if employees conduct spraying under Public Works Superintendent Cliff Ward's license. Mr. Trujillo said they can conduct the spraying as long as they are within a specified range. He said the Department is working on getting more staff licensed to do the spraying. Mr. Trujillo said the Village is having an issue getting qualified landscape companies to help clean up code enforcement issues. He said they are so busy they don't have time to do our code enforcement mowing and debris removal. Mrs. Porter said she would like to know the total amount of money spent by the Village to mow properties when the owner does not mow. Mrs. Morgan said she will look up the information and send it to Council.

Mr. Trujillo said the Village has 70 open cases in code enforcement. He said 3 of the 29 current high grass cases are new cases. He said at this time, they are mostly focusing on high grass issues. He said the Zoning Department had to scale back and stop looking for new cases unless they are reported. He said we are addressing what we have at this time.

COUNCILMEMBER'S REPORTS

Mrs. Porter said she is looking forward to the employee Fellowship Cookout on Friday. Mrs. Seymour said she is hoping to go as well.

Mrs. Seymour said she knows that Council has mentioned placing No Thru truck signs at SR 79 and asked for an update. Mayor Layton said ODOT is working on it. Mr. Trujillo said ODOT will evaluate the request and it will not a Village cost.

Mrs. Stoner said her neighbors are asking for a timeframe for the Hamilton Road drainage and sidewalk repairs. Mr. Trujillo said the Village needed door hanger bags for flyers. He said the next step will be addressing the drainage issues, and then residents can be notified of the time frames. Mayor Layton said work will probably be done next year.

Mrs. Porter asked if the Village currently has a Planning & Zoning vacancy. Mayor Layton said that is correct. He said the Planning & Zoning Board will make a selection and then bring it to Council for approval.

Mrs. Seymour asked if Mayor Layton is still planning a meeting with the Licking County Area Transportation Study. Mayor Layton said the Director is out of town until Aug 1st and a meeting will be scheduled when he gets back.

Mayor Layton said he talked to Mr. Morgan (a sight-impaired resident who expressed concern about crosswalks in the downtown area) about the intersection project and he was ok with the project as it is.

MAYORS REPORT

Mayor Layton said he met with the Public-Private Partnership group. He said they brought all the communities together for discussion, and they will do an overlay of everything they want to accomplish, so when someone comes to Licking County, they will be able to see the infrastructure, etc, that we want to be in place.

Mayor Layton said all involved have been working on the Fire District issue for about a week. He said West Licking has been very cooperative. Mr. Trujillo said he got a call today from someone that called Refugee-Canyon Joint Fire District and was told they are not doing the Fire Marshall reviews anymore.

REVIEW OF EXPENSES

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

VISITOR COMMENTS

None

MEETING/EVENT SCHEDULE

August 1, 2022- 6:30pm, Planning & Zoning Meeting, Council Chambers

August 10, 2022-6pm, Council Meeting, Council Chambers

August 17, 2022-6pm, Combined Council Committees Meeting, Council Chambers

August 23, 2022-6:30pm, S. Licking Watershed District Meeting, Council Chambers
August 24, 2022-6pm, Council Meeting, Council Chambers

ADJOURN

Mrs. Stoner moved to adjourn the meeting at 6:54pm, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

_____(on file)_____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Village Fiscal Officer