

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES
October 25, 2023
6:00 PM**

This meeting was held both remotely and in person.

CALL TO ORDER

Council President Valerie Mockus called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Dr. Mockus asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Council President Dr. Valerie Mockus, Councilmembers Stacy Stoner, Annelle Porter, Kenney Nauer, Paige Seymour and Randy Wolf.

Others in attendance: Village Administrator Jung-Han Chen, Village Fiscal Officer Deborah Morgan, Economic & Community Development Director Brittany Misner, Police Chief Larry Brooks, Police Sergeant Anthony Oliver, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, and Clerk of Council/Administrative Assistant Christina Furbee.

Others in attending remotely: Mayor James Layton

Visitors in attendance: Mike Crane, Clifford Mason, Andrea Chapman, Jeff Johnstone

ACKNOWLEDGE VISITORS

Dr. Mockus acknowledged the visitors in attendance.

NOTICE: MEETING DOCUMENTATION

Dr. Mockus said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

APPROVAL OF MINUTES

October 18, 2023 Combined Council Committees Meeting

Clerk of Council Chris Furbee said the incorrect minutes were noted on the agenda for approval. The correct minutes to be approved are the October 11, 2023 Council Meeting minutes and they were distributed to Council.

October 11, 2023 Council Meeting

Mr. Wolf moved to approve the October 11, 2023 Council Meeting minutes as presented, seconded by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor.

DEPARTMENT HEAD REPORT-POLICE

Chief Brooks thanked Water Reclamation Superintendent Tom Coleman for hosting a Police Department traffic stops training at the Water Reclamation facility. He said Mr. Coleman was very accommodating and hospitable.

Chief Brooks said there was an investigation into a possible sex trafficking operation at a local hotel. He said one arrest was made, but it was determined there was no sex trafficking victim as they were found to be a willing participant.

Chief Brooks said a theft investigation from storage units on Main Street was solved using flock cameras. He said the Police Department is still in the process of an arrest in an abduction case, and an investigation is ongoing in a child pornography case. A trespassing case is in the works as well.

Chief Brooks said Officer Nethers is back from military deployment and is back to work. He said the Police Department received confirmation that their car is being built. He noted the Hebron Police Department will hold a prescription drug takeback day on Saturday, October 28th from 10am-2pm. He said the Hebron Police Department participated in Trunk or Treat at Hebron New Life Church.

Mrs. Seymour asked how many officers the Hebron Police Department is planning to have out on the streets for Trick or Treat. Chief Brooks said 5 officers will be working for Trick or Treat.

VISITOR COMMENTS

None

LEGISLATION

ORDINANCE 26-23- AN ORDINANCE AMENDING THE CODIFIED CODE SECTION OF THE ZONING DISTRICT UNDER TITLE 3 CHAPTER 1137 OF THE VILLAGE OF HEBRON ZONING CODE-**Third Reading**

Mrs. Porter moved to adopt Ordinance 26-23 as presented, seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

ORDINANCE 27-23- AN ORDINANCE TO MAKE APPROPRIATIONS FOR FISCAL YEAR 2024 EXPENSES AND OTHER EXPENDITURES FOR THE VILLAGE OF HEBRON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024-**First Reading**

ORDINANCE 28-23- AN ORDINANCE TO AWARD THE DRILLING OF WELL #7 TO MOODY'S OF DAYTON INC, DBA G.M. BAKER & SON CO. AND TO AUTHORIZE AND DIRECT THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT FOR SUCH SERVICE, AND DECLARING AN EMERGENCY-**First Reading**

Village Administrator Jung-Han Chen said the first phase of this project should be done by December 15, and if the Ordinance is not passed tonight, they will not be able to meet this timeline.

Mr. Wolf moved to suspend the readings of Ordinance 28-23, seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

Mrs. Seymour moved to adopt Ordinance 28-23 as presented, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

Dr. Mockus said page 7 of the agreement still mentions Mrs. Morgan as the Interim Village Administrator. Mr. Untied said it is not a concern for this agreement.

DISCUSSION ITEMS

Golf Carts/Side by Sides

Attorney Jarod Rose said the document that was forwarded to Council for discussion at the Combined Council Committees Meeting did not include his edits. He said the document including the edits has been provided to Council now and he hopes it answers Council's questions. There were no additional questions from Councilmembers.

Mrs. Seymour moved to direct the Village Solicitor to draft formal legislation for low speed, under speed and utility vehicles, second by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor except Mrs. Porter who voted against.

Mrs. Seymour moved to direct the Village Solicitor to draft formal legislation for all-purpose vehicles, seconded by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor, except Mrs. Porter who voted against.

COUNCIL ACTION ITEMS

Police Department Part-time Administrative Assistant Position

Chief Brooks said this was discussed in budget meetings and the Finance Committee agreed the Police Department needs to fill a part-time position to fulfill the duties the Lieutenant is currently doing. He said Lieutenant Carson provided a copy of the job description and the plan is to fill the position at the beginning of the year.

Mrs. Porter asked how the Police Department plans to advertise the position. Chief Brooks said it will be listed on the Village of Hebron Website and Facebook page, and the Police Department web page and Facebook page. Mrs. Porter asked if he feels part-time is sufficient. Chief Brooks said he does feel it is sufficient.

Village Solicitor Wesley K. Untied said there is currently legislation on file for this position, so Council needs only to make a motion to authorize hiring for the part-time position.

Mr. Wolf moved to approve hiring a part-time Administrative Assistant for the Hebron Police Department, pursuant to the terms outlined in the Police Chief's memo to Council, effective January 1, 2024, second by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

ADMINISTRATOR'S REPORT

Village Administrator Jung-Han Chen said an open house for the Comprehensive Plan was held last night at the Hebron Municipal Building and had a decent turnout. He said there will be more feedback sessions held this month.

Mr. Chen said District 5 FEMA office staff conducted a site visit to gather information about flooding issues in the Village. He said they will develop a model to make suggestions to the Village engineers.

Mr. Chen thanked Mayor Layton and Council for hiring him and giving him the opportunity to serve the Village of Hebron. He thanked Mrs. Morgan as well for making the transition process go smoothly. He said he is looking forward to working with everyone.

COUNCILMEMBER'S REPORTS

None

MAYOR'S REPORT

None

VISITOR COMMENTS

None

REVIEW OF EXPENSES

Councilmembers reviewed the list of expenditures. There were no questions about the expenses.

MEETING/EVENT SCHEDULE

October 25, 2023- 6pm, Council Meeting, Council Chambers

October 26, 2023-5:30-7pm, Trick or Treat, Village of Hebron

November 6, 2023-6pm, Public Hearing/Planning & Zoning Meeting, Council Chambers

November 8, 2023-6pm, Council Meeting, Council Chambers

November 10, 2023-CLOSED for Veterans Day

November 15, 2023- 6pm, Combined Council Committees Meeting, Council Chambers

November 22, 2023-6pm, Council Meeting, Council Chambers

November 23-24-CLOSED for Thanksgiving

ADJOURN

Mrs. Porter moved to adjourn the meeting at 6:28pm, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

_____(on file)_____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Fiscal Officer