

RECORD OF PROCEEDINGS

Minutes of Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES
August 23, 2023
6:00 PM**

This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Council President Valerie Mockus, Councilmembers Stacy Stoner, Annelle Porter, Paige Seymour, Kenney Nauer, and Randy Wolf.

Others in attendance: Mayor James Layton, Interim Administrator/Village Fiscal Officer Deborah Morgan, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, Police Chief Larry Brooks, Water Superintendent Jason Figgins, Water Assistant Superintendent Shawn Kolometz, Water Operator Cody Sanford, and Clerk of Council/Administrative Assistant Christina Furbee.

Others in attendance remotely: Jung-Han Chen

Visitors in attendance: Brittany Misner, James Misner, Emma Misner, Ella Misner, Clifford Mason, Rose Mason, Andrea Chapman, Charla DeVine, Atrina Good, Jeff Good, Jana Newman, Michael Newman, Jenny Wells, Deborah Lang, Olivia Parkinson, Jenny Gonzales, Charla Devine, Catie Kline.

ACKNOWLEDGE VISITORS

Mayor Layton acknowledged the visitors in attendance.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

OATH OF OFFICE-ECONOMIC/COMMUNITY DEVELOPMENT DIRECTOR

Mayor Layton asked for a vote approving the appointment of Brittany Misner as the new Economic/Community Development Director.

Dr. Mockus moved to approve the appointment of Brittany Misner as Economic/Community Development Director, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

Mayor Layton administered the Oath of Office to Brittany Misner, Economic/Community Development Director.

APPOINTMENT-VILLAGE ADMINISTRATOR

Mayor Layton said after an extensive interview process and background check, he would like to appoint Mr. Jung-Han Chen as the new Village Administrator.

Mrs. Seymour moved to nominate Jung-Han Chen to be appointed to the position of Village Administrator, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Wolf moved to confirm the appointment of Jung-Han Chen to the position of Village Administrator, seconded by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Chen thanked all for the opportunity to serve the community.

Mayor Layton said the Oath of Office will be administered at a later time.

Held _____

DEPARTMENT HEAD REPORT-WATER DEPARTMENT

Water Superintendent Jason Figgins said his report was distributed to members of Council. He introduced Water Operator Cody Sanford and said he is the newest member of the department. Mr. Figgins said Mr. Sanford brings youthfulness to the department, communicates well, and interacts well with customers. He said he has proven to be an asset to the department. Mr. Sanford thanked all for the opportunity to work with the Village. Mr. Figgins said the Water Department is currently working at 30% of its capacity. He said many billing corrections were made in the water billing department, with a positive outcome. Dr. Mockus asked when does the Water Department get nervous about meeting our water capacity. Mr. Figgins said when the Department is working at 75% is when we need to get serious about expanding. Mayor Layton said the Village is investigating and trying to be in a position where we are ready to expand when needed. He said right now, we are in good shape.

VISITOR COMMENTS

None

LEGISLATION

**ORDINANCE 21-23-AN ORDINANCE TO ACCEPT THE APPLICATION FOR AN EXPEDITED TYPE II ANNEXATION FOR CERTAIN PROPERTY INTO THE VILLAGE OF HEBRON, OHIO FROM UNION TOWNSHIP, PURSUANT TO THE PETITION FILED BY CONNIE KLEMA, AGENT FOR PETITIONER-
First Reading**

ORDINANCE 22-23- AN ORDINANCE DECLARING CERTAIN MUNICIPAL PROPERTY SURPLUS, NOT NEEDED FOR PUBLIC USE, OBSOLETE OR UNFIT FOR USE, AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY VIA INTERNET AUCTION (PER ORC. §721.15(A))-First Reading

COUNCIL ACTION ITEMS

None

ADMINISTRATOR'S REPORT

Mrs. Morgan said the Village had a kickoff meeting with the Army Corps of Engineers to discuss a bypass channel for the Village of Hebron, to help mitigate flooding.

Mrs. Morgan said the Village recently received the results of a Warrant Study that was completed for W. Main and 8th Streets. She said the Study will be presented at next Combined Council Committees Meeting, along information about golf carts. Mayor Layton said there has been much interest in finding out the process for changing a traffic light since the Elementary school moved out of Hebron.

COUNCILMEMBER'S REPORTS

Mr. Wolf said he visited the new West Licking Fire Station on Taylor Road.

Mrs. Stoner asked for the date of the upcoming River Round Up event. Mrs. Morgan said it will be held on September 9th.

Mrs. Seymour provided an overview of the August 9, 2023 Police Committee Meeting. She said both positive and negative views about golf carts and side-by-sides were explored. She said safety concerns about the size and weight of the vehicles going down US 40 were discussed, and on the positive side, they can be used to help neighbors and the gas emissions are less than that of cars and large trucks. She said more information is being gathered to discuss at the September 20, 2023 Combined Council Committees Meeting.

Police Chief Larry Brooks welcomed the new Village employees.

MAYOR'S REPORT

Mayor Layton said the Village is working on a number of things such as water billing charges, right-of-way issues, and a right-of-way program for companies that work in the Village. He said new housing developments are also in the works.

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VISITOR COMMENTS

Andrea Chapman, 408 E. Main Street, said another trailer in town sold and she would like to know the status of it and other trailers near her, as she was told by the previous Community Development Coordinator that the Village can address trailers can be removed as they sell.

Ms. Chapman said the minutes on the Village website are behind and it is not easy for residents to keep up with what's going on. Mayor Layton said the Village has been short staffed and the Planning & Zoning minutes are at the mercy of the Transcriptionist.

REVIEW OF EXPENSES

Council reviewed the current list of expenditures. There were no questions regarding the expenses.

MEETING/EVENT SCHEDULE

August 23, 2023-6pm, Council Meeting, Council Chambers
August 25, 2023-11:30am, Fellowship Friday/United Way luncheon, Council Chambers
September 4, 2023-CLOSED for Labor Day
September 11, 2023-6pm, Planning & Zoning Meeting, Council Chambers
September 13, 2023-6pm, Council Meeting, Council Chambers
September 20, 2023-6pm, Combined Council Committees Meeting, Council Chambers
September 27, 2023-6pm, Council Meeting, Council Chambers

ADJOURN

Mrs. Porter moved to adjourn the meeting at 6:20pm, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

Attest:


Deborah Morgan, Village Fiscal Officer


James Layton, Mayor