

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES
April 26, 2023
6:00 PM**

This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Councilmembers Stacy Stoner, Annelle Porter, Kenney Nauer, Paige Seymour and Randy Wolf. Council President Dr. Valerie Mockus is on vacation and excused from this meeting.

Others in attendance: Mayor James Layton, Village Fiscal Officer/Interim Administrator Deborah Morgan, Public Works Superintendent Cliff Ward Jr., Public Works Assistant Superintendent Kyle Cooperider, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, and Clerk of Council/Administrative Assistant Christina Furbee.

Others in attending remotely:

Visitors in attendance: Craig & Cindy Cooperider, Alexis Fitzsimmons, Mark Larusso, Jill Tangeman, Doug Lowe, Andrea Chapman, and one other.

ACKNOWLEDGE VISITORS

Mayor Layton acknowledged the visitors in attendance.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

APPROVAL OF MINUTES

April 12, 2023 Council Meeting

Mrs. Stoner moved to approve the April 12, 2023 Council Meeting minutes as presented, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

SWEARING IN OF PUBLIC WORKS ASSISTANT SUPERINTENDENT

Public Works Superintendent Cliff Ward Jr. said Kyle Cooperider has proven his knowledge, learning ability, and hard work in his short time working for the Village of Hebron. He said he has a background of about 13 years in building and construction trades and has earned this promotion and the Village is lucky to have him.

Mayor Layton administered the Oath of Office to Public Works Assistant Superintendent Kyle Cooperider.

DEPARTMENT HEAD REPORT- Public Works

Mr. Ward said since his last report in January, the Public Works Department has used 55 tons of salt, which hopefully brings the 2022-2023 season final total to 87 tons used. He said Kyle Cooperider has been promoted to the position of Assistant Superintendent and Derek Allen has been promoted to Equipment Operator I.

He said flower basket inserts from Wilsons Garden Center will be ready for pick up after Mothers' Day and are looking good.

He said the Public Works crew made some touch ups to the Public Works office.

The first fertilization application was completed in April.

A new dump truck is being upfitted and is about 2 weeks out from completion.

Mr. Ward said he will be attending the Ohio Stormwater Conference in May.

A Community Shred Day and Clean Up Day will be held on May 6th. Chipper Day is May 9th.

Fellowship Friday for employees starts on the last Friday in May at the Public Works facility. He said any interested elected officials are welcome to join.

Mr. Ward said stormwater projects include:

- repairing a sinkhole at 9th Street and Maple Avenue in February, due to a compromised storm line
- setting a new basin at the corner of Basin Street and Hamilton Avenue. Due to EPA regulations with waterlines and clearance, Mr. Ward said they could not go across Parks Avenue and 5th Street.
- installing a catch basin and 12-inch line on Water Street.
- they are working to obtain an easement from a property owner to address stormwater issues on Warden Street. He will discuss options with V3 Companies on Friday.
- work is in progress to address stormwater issues on Hopewell Drive. He said the wetland is designed to take all the water in the area, which equals less pipe to run.
- Mr. Ward said he met with Adrienne Eskins, Licking County Community Development CDBG Specialist and Steven Kopechek of V3 Companies, to discuss critical infrastructure. He said he will submit an application for funding to add flood culverts on Broadway Street. The deadline to submit applications is June 14th and project selection is August-September. The Village will also apply for General Allocation CDBG funding for a sidewalk at the cemetery.

A land swap with Hebron Metal Recycling is in progress to simplify and clean up the property lines at the corner of Burch and E. Main Streets. This will also allow for a future sidewalk along the cemetery for pedestrian traffic to allow connection from town to current and future expansion.

Mr. Ward said he met with Mike Crane of V3 Companies & Councilmember Nauer on Hopewell Drive to discuss resurfacing projects. The plan is to go out for bid to resurface Buckeye Street, Dennison Street, Hopewell Lane, Gutridge Lane and Water Street this year.

All street name signs along Main Street have been replaced with new white and blue and speed limit signs were added on Enterprise Drive.

The Public Works Department has started pavement markings and has painted all markings on Enterprise Drive.

Mr. Ward said he met with the Licking County Health Department and Toole Design to discuss the proposed walking map of Hebron. He said the project will be fully funded through the Creating Healthy Communities department.

He said high winds wreaked havoc on signal heads at Enterprise Drive and SR 79. He said new LED lights were hung.

A1 Concrete finished sidewalk leveling at the Hebron Municipal Complex. Wing wall expansions were previously completed and the Public Works staff placed some rip-rap around them to help with erosion. He said the Municipal Complex was re-keyed in February. Hinge pivots on the Municipal Building exterior doors were replaced and adjusted, and most of the microphone issues at the dais in Council Chambers have been resolved. AlphaLink is troubleshooting but the system is old and may need to be replaced soon. Albyn's Landscape and Nursery Inc. will begin landscaping the Municipal grounds next month, and the Public Works staff built a new trash enclosure. Wildflower conversion at the Municipal Complex and Evans Park are set to begin next week.

Gutridge Electric replaced two light bars with three lights each at Canal Park. The bleachers at Canal Park have been updated to code and a new bleacher and bridge deck were installed. New bluebird boxes were also erected at Evans Park.

Mr. Nauer asked if the Village will be tilling and seeding the wildflowers. Mr. Ward confirmed the Public Works department will do so.

VISITOR COMMENTS

Executive Session-Confidential Matters

Mr. Wolf moved to go into executive session at 6:17pm pursuant to O.R.C. 121.22(G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance. He said both of the conditions of O.R.C. 171.22 (G) (8) (a) and (b) apply, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Wolf moved to reconvene from Executive Session at 7pm, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

LEGISLATION

ORDINANCE 08-23-AN ORDINANCE INDICATING WHAT SERVICES THE VILLAGE OF HEBRON WILL PROVIDE TO THE PROPERTY TO BE ANNEXED AS PER THE PETITION FILED BY CONNIE J. KLEMA, AGENT FOR THE PETITIONERS-**Third Reading**

No motion was made. The ordinance did not pass.

ORDINANCE 09-23-AN ORDINANCE TO ESTABLISH ZONING FOR A 21.43 ACRES PARCEL ADJACENT TO THE SOUTHERN BOUNDARY OF THE VILLAGE OF HEBRON LOCATED AT PARCEL NUMBER: 073-330558-00.000 UPON THE EFFECTIVE DATE OF ITS ANNEXATION INTO THE VILLAGE OF HEBRON - **Third Reading**

No motion was made. The ordinance did not pass.

ORDINANCE 10-23-AN ORDINANCE CONSENTING TO AN EXPEDITED TYPE II ANNEXATION PETITION FILED WITH THE BOARD OF LICKING COUNTY COMMISSIONERS BY CONNIE J. KLEMA, AGENT FOR THE PETITIONER - **Third Reading**

No motion was made. The ordinance did not pass.

ORDINANCE 11-23- AN ORDINANCE TO AMEND ORDINANCE 25-22 TO PROVIDE FOR ADJUSTMENTS OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND DECLARING AN EMERGENCY- **Second Reading**

Mrs. Seymour moved to suspend the readings of Ordinance 11-23, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Wolf moved to adopt Ordinance 11-23 as presented, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

ORDINANCE 12-23- AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE HEBRON CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY- **Second Reading**

ORDINANCE 13-23- AN ORDINANCE TO AMEND THE VILLAGE ZONING MAP AND RE-CLASSIFY THE ZONING FOR A 1.797 ACRE PARCEL KNOWN AS 3272 HEBRON ROAD, HEBRON, OHIO 43025- **Second Reading**

ORDINANCE 14-23- AN ORDINANCE GRANTING APPROVAL AND CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND
GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION- **First Reading**

Mrs. Seymour moved to suspend the readings of Ordinance 14-23, seconded by Mr. Nauer. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Seymour moved to adopt Ordinance 14-23 as presented, seconded by Mr. Nauer. A roll call vote was taken with all Councilmembers present voting in favor.

RESOLUTION 23-03 - A RESOLUTION TO AUTHORIZE THE ADMINISTRATOR AND FISCAL OFFICER TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION CONTRACT AWARDED IN 2023 FOR THE PURCHASE OF ROAD SALT FOR THE VILLAGE OF HEBRON, AND DECLARING AN EMERGENCY – **First Reading**

Mrs. Porter moved to suspend the readings of Resolution 23-03, seconded by Mr. Nauer. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Porter moved to adopt Resolution 23-03 as presented, seconded by Mr. Nauer. A roll call vote was taken with all Councilmembers present voting in favor.

RESOLUTION 23-04- A resolution indicating what services the Village of Hebron will provide to the property to be annexed as per the petition filed by Connie Klema, Agent for the Petitioners, for a 21.43 acre parcel identified as Auditor’s Parcel #073-330558-00.000-**First Reading**

Mr. Untied said as a requirement of state statute, the Village needs to act within twenty days. He said Council will need to consider suspending the readings and voting on this legislation.

Mr. Wolf moved to suspend the readings of Resolution 23-04, seconded by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Seymour moved to adopt Resolution 23-04 as presented, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

COUNCIL ACTION ITEMS

Burch Street Land Swap

Attorney Jarod Rose said if Council is in favor of the previously discussed land swap for properties on Burch Street, a motion will be needed authorizing the Village Solicitor to approve the conveyance and draft an ordinance to make the trade.

Mrs. Seymour moved to direct the Village Solicitor to draft legislation to facilitate a land swap between the Village of Hebron and R & J Real Estate Investments on Burch Street in Hebron, Ohio, seconded by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

ADMINISTRATOR’S REPORT

Interim Administrator/Village Fiscal Officer Deborah Morgan said a list of points of interest were narrowed down and sent to Creating Healthy Communities of Licking County to create a walking map for Hebron.

Mrs. Morgan said training for Department Heads on how to properly do performance evaluations was held today.

Mrs. Morgan asked if Councilmembers have any interest in going to a summer schedule as they have done in the past, forgoing one meeting in the months of May, June, July and August. There was some discussion and it was decided it would be moved to the next Combined Council Committees Meeting agenda.

Mrs. Morgan said zoning is moving along nicely. She said Community Development Assistant Brigette Rose is proving to be a real asset. She said the department is actively increasing work on Exterior Property Maintenance Code issues, and some cases have been sent to the prosecutor. The next Planning & Zoning Meeting is May 1st, just after the scheduled Public Hearings beginning at 6:30pm.

Mrs. Morgan said the Water department is working to get estimates for miscellaneous roof repairs. She said they have received two quotes out of the eight companies that came out to look at it. She said two more contractors have been invited out and they are hoping to obtain a third quote.

Three of the four turbidimeters retro-fits have been completed and are in operation. Toshiba Inc will be performing field inspections and certified accuracy on all the implant flow meters that are in service at the plant.

The Consumer Confidence Report has been completed and reviewed, and sent to Ohio EPA to ensure compliance before being distributed to residents.

The John Alford Tower is reporting inconsistent levels to the data system so a company was called to come out to troubleshoot the issues. They discovered it was a poor signal strength and due to a malfunctioning transmitter on the telemetry radios. The radios have been sent to the manufacturer for repairs.

The Water department received a report of water flowing from a yard hydrant between the baseball diamonds at Evans Park. Public Works and Water department personnel worked together to investigate the cause and discovered that it was a non-repairable hole in the side of the yard hydrant. A new hydrant has been ordered.

She said the Water Reclamation Department is working on getting a quote for lift station repairs.

The Water Reclamation department is still working on getting plant maintenance contract scheduled to get the storage tank blower installed next week. The UVs have been installed and are in operation. They will be spraying for weeds next week at the Water Reclamation Facility.

She said both newly-appointed Assistant Superintendents for the Water and Water Reclamation Departments are stepping up and doing a good job.

Mr. Untied said Council may recall entering into prosecutorial services with the Newark Law Director for the Village, effective December 1, 2022. He said Mark Gardner agreed to see through pending cases but he is officially retiring this Friday. Mr. Untied spoke to Mr. Gardner today and he has transitioned all but one final case to the Law Director's office. He said the transition has been handled well and has been seamless.

Mrs. Morgan said she received an email from Officer Logan Nethers who is currently deployed. He is hoping things are winding down and he may be able to return home soon. She said he plans to take sick leave that is due to him when he returns.

COUNCILMEMBER'S REPORTS

Mrs. Porter asked about the status of Hebron selling water to Licking County. Mayor Layton said he will bring the updated information to the next Combined Council Committees Meeting.

Mrs. Porter said there has been some resistance from the Ohio Department of Transportation in repairing the problem on Rt 40. Mayor Layton said he will be meeting with them and he is working on that. Mrs. Porter said she would like the Village to be proactive in that endeavor.

Mrs. Stoner said Council was forwarded a letter from Mr. Lenner. Mayor Layton said it was a proposal that Mr. Lenner did with the Village of Granville. He said he will discuss it with him and will find out when their next meeting is.

Mrs. Seymour said if Council wants to consider going to a summer schedule and include the month of May, they would need to act on it today. She said additional meetings can be added if needed.

Mrs. Seymour moved to go to summer schedule, removing the 1st Council meeting of each month during May-August, 2023. The motion was not seconded and did not pass. This item will be added to the next Combined Council Committees Meeting agenda.

MAYOR'S REPORT

Mayor Layton said he has been attending a lot of meetings. He said the Licking County Area Transportation Study is expanding, and there is just a lot going on right now.

VISITOR COMMENTS

None

REVIEW OF EXPENSES

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

MEETING/EVENT SCHEDULE

May 6- 8am-12pm, Village Clean Up, Village of Hebron

May 6- 9am-12pm, Community Shred Event, Hebron Municipal Building Lot

May 8, 2023-6:30pm, Planning & Zoning Meeting, Council Chambers

May 9, 2023-Chipper Day, Village of Hebron

May 10, 2023-6pm, Council Meeting, Council Chambers

May 17, 2023-6pm, Combined Council Committees Meeting, Council Chambers

May 24, 2023-6pm, Council Meeting, Council Chambers

May 29, 2023-CLOSED for Memorial Day

ADJOURN

Mr. Wolf moved to adjourn the meeting at 7:25pm, seconded by Mrs. Porter. A roll call vote was taken with all councilmembers present voting in favor.

_____(on file)_____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Village Fiscal Officer