

VILLAGE OF HEBRON

COMBINED COUNCIL COMMITTEES MEETING MINUTES

April 19, 2023

6:00 pm

This meeting was held both remotely and in person.

Pledge of Allegiance

Interim Administrator Deborah Morgan asked everyone to stand for the Pledge of Allegiance.

Roll Call

Councilmembers in attendance: Councilmembers Stacy Stoner, Paige Seymour, Kenney Nauer, Randy Wolf and Annelle Porter. Council President Dr. Valerie Mockus is on vacation.

Village representatives in attendance: Mayor James Layton, Interim Administrator/Fiscal Officer Deborah Morgan, and Clerk of Council/Administrative Assistant Christina Furbee.

Visitors: Chris Annett, Sara Annett

Others in attendance remotely: None

Acknowledge Visitors

Visitor Comments

Sara Annett, 703 Deacon Street, said residents who own neighboring properties to 705 Deacon Street were invited to attend a September 6, 2022 Planning & Zoning Public Hearing about a resident's request to have an Airbnb. She said no decisions were made and the matter was tabled to be discussed at the next Planning & Zoning meeting. Ms. Annett said on October 3, 2022, it was stated at the Planning & Zoning Meeting that the resident of 705 Deacon Street submitted a letter requesting to withdraw their application for the Airbnb and no further action was taken. Ms. Annett said in March 2023, an Airbnb was opened at 705 Deacon Street under the name Cedar Hill Historic House. She said from March 3rd to March 26th, this Airbnb was fully booked. She said the Airbnb was discussed at the March 8, 2023 Council Meeting. She said the Village contacted its attorney to discuss the matter, and he stated this is a violation of Village code and advised the Village to contact the owner to let her know that she is breaking code and she needs to cease and desist operation of the Airbnb. Ms. Annett said on April 3, 2023, a petition signed by 27 Hebron residents who live within walking distance of 705 Deacon Street and disapproved of the Airbnb in their neighborhood, was presented to the Planning & Zoning Board. She said the Airbnb remains fully operational and she is at this meeting to ask what can be done to address this matter. Mrs. Morgan said she has spoken to the attorney, the owner has been notified and the attorney will be sending the property owner an official notice, so the cease and desist is in process.

Pending Legislation

Mrs. Morgan read the titles of pending legislation.

ORDINANCE 08-23-AN ORDINANCE INDICATING WHAT SERVICES THE VILLAGE OF HEBRON WILL PROVIDE TO THE PROPERTY TO BE ANNEXED AS PER THE PETITION FILED BY CONNIE J. KLEMA, AGENT FOR THE PETITIONERS-**Third Reading**

ORDINANCE 09-23-AN ORDINANCE TO ESTABLISH ZONING FOR A 21.43 ACRES PARCEL ADJACENT TO THE SOUTHERN BOUNDARY OF THE VILLAGE OF HEBRON LOCATED AT PARCEL NUMBER: 073-330558-00.000 UPON THE EFFECTIVE DATE OF ITS ANNEXATION INTO THE VILLAGE OF HEBRON - **Third Reading**

ORDINANCE 10-23-AN ORDINANCE CONSENTING TO AN EXPEDITED TYPE II ANNEXATION PETITION FILED WITH THE BOARD OF LICKING COUNTY COMMISSIONERS BY CONNIE J. KLEMA, AGENT FOR THE PETITIONER - **Third Reading**

ORDINANCE 11-23- AN ORDINANCE TO AMEND ORDINANCE 25-22 TO PROVIDE FOR ADJUSTMENTS OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND DECLARING AN EMERGENCY- **Second Reading**

ORDINANCE 12-23- AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE HEBRON CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY- **Second Reading**

ORDINANCE 13-23- AN ORDINANCE TO AMEND THE VILLAGE ZONING MAP AND RE-CLASSIFY THE ZONING FOR A 1.797 ACRE PARCEL KNOWN AS 3272 HEBRON ROAD, HEBRON, OHIO 43025- **Second Reading**

ORDINANCE 14-23- AN ORDINANCE GRANTING APPROVAL AND CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND
GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND
GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION- **First Reading**

RESOLUTION 23-03 - A RESOLUTION TO AUTHORIZE THE ADMINISTRATOR AND FISCAL OFFICER TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION CONTRACT AWARDED IN 2023 FOR THE PURCHASE OF ROAD SALT FOR THE VILLAGE OF HEBRON, AND DECLARING AN EMERGENCY – **First Reading**

Committees:

Finance - *(Dr. Valerie Mockus-Chair, Randy Wolf, Stacy Stoner)*
None

Economic Development-*(Stacy Stoner-Chair, Randy Wolf, Paige Seymour)*

Mrs. Morgan said at the last Planning & Zoning Meeting, the prospect of creating some new forms was discussed. She said a handout for new residents has been created, and includes utility and community information. Another form that was created is a Planning & Zoning Meeting informational document. She said these forms will be handed out to new residents and added to the Village website. Mrs. Seymour suggested sending the form out to all residents. Mrs. Morgan said we could look into the cost to do that, or note it on the water bills and Facebook page with a link to the forms on the Village website.

Mrs. Stoner said the Comprehensive meeting has not been held yet and a new meeting date has not yet been set.

Police Committee-*(Paige Seymour-Chair, Annelle Porter, Dr. Valerie Mockus)*

Mrs. Porter said the new police cruiser is in service and doing well.
Mayor Layton said an officer who works at the Franklin County jail is working part time for the Village and as a fill-in staff member.

Mrs. Morgan said Officer Logan Nethers is still deployed. She said she has received emails from him and he says he is okay.

Water, Wastewater Committee –*(Kenney Nauer-Chair, Annelle Porter, Paige Seymour)*
None

Parks, Recreation, Public Works Committee-*(Annelle Porter-Chair, Kenney Nauer, Dr. Valerie Mockus)*

Mrs. Porter commended the Public Works staff. She said they had just completed the white lining on the edge of the asphalt as she came through on Enterprise Drive, and it looks as though the broken asphalt on the edge has been filled.

Mrs. Mogan said the Public Works department installed new bleachers at Canal Park and she believes the lights have been fixed as well. She said a meeting was held to discuss paving and we will move forward with that once the appropriation ordinance passes.

Mrs. Morgan said the Village needs easements on a piece of land owned by R & J Real Estate Investments, and the piece of property adjacent to it is owned by the Village. She said the Village came up with the idea of a land swap. R & J Real Estate Investments is very open to it and the Village Solicitor said it can be done. Mrs. Morgan said the land has been surveyed and this would be a good option for the Village, as it also solves the problem of their driveway encroaching on Village property. She added the recycling company on the property is willing to move their sign, and none of these actions will disrupt the cemetery. There was some question about property lines and Mrs. Morgan said she will get clarification. Mrs. Morgan said this item will be placed on the next Council Meeting agenda.

Mr. Nauer said he heard two Public Works employees are going to work on getting their CDL licenses and he would like to see the Village employee handbook state that they have to stay with the Village for 3 years after obtaining the licenses. Mrs. Morgan said she can discuss it with the Village attorneys, but currently, the Village requires them to sign a form stating they will work for the Village for a year after obtaining their CDL license at Village cost, and if they leave within the year, they have to refund the Village. She said she also created a similar policy for Village uniforms. Mr. Nauer said two employees left after receiving their CDL at Village cost. Mrs. Morgan said one of those employees already had his CDL when he was hired.

Mrs. Stoner asked if the Village should report a dip in the road on US 40 to the Ohio Department of Transportation. Mayor Layton said it has been reported.

Mr. Nauer said a reel that has plastic pipe on it was left behind when fiber optic lines were laid in the Village, and it needs to be removed.

Personnel, Annexation, Insurance Committee-(*Randy Wolf-Chair, Stacy Stoner, Kenney Nauer*)

Mrs. Morgan said she was approached by one of the Department Heads that would like to see if Council would support a 4-day 10-hour work schedule of possibly 7am-5pm or 7:30am-5:30pm shifts on a rotating schedule with two employees off on Monday (with three employees present) and three employees off on Friday (with two employees present) and a possibility that an employee would rotate his day off every pay period, always leaving at least two employees for each shift.

She said she requested a list of pros and cons from their perspective for such a work schedule and she shared the list with Council. She shared an article from the City of Obetz that recently implemented a similar work schedule and reported it had a positive outcome. Mr. Wolf said he experienced a similar work schedule when he worked at Boeing. Mrs. Seymour said her employer offers a similar type of schedule and it is great. There was some discussion about the subject and how it affects pay, time off, etc. Mrs. Porter asked if this would apply to all employees. Mrs. Morgan said if Council approves, it would have to be for all departments. Mr. Wolf said he would like to hold a Personnel Committee meeting with the Superintendents to discuss it further.

Mr. Nauer expressed concern about a Public Works employee who was hired less than a year ago and is now being promoted to an Assistant Superintendent position. Mrs. Morgan said she discussed it with the Public Works Superintendent, and he also talked it over with the Mayor. She said Mr. Ward has complete faith in the employee and his abilities, determination, and work ethic. Mrs. Morgan said Mr. Ward is the Superintendent and it is an Administrative decision. Mrs. Morgan said she talked to the employee as well, and he said he likes working for the Village and plans to stay with the Village. Mr. Nauer was concerned about the amount of compensation Mr. Cooperider will receive. Mrs. Morgan said he will be moved to the bottom of the Assistant Superintendent pay scale that was set by Council. Mayor Layton said the pay program for the departments, including Assistant Superintendents,

was developed to make pay for all departments equal across the board. Mrs. Morgan said the appointment letter states that the position is contingent on obtaining his CDL license within his six month probationary period. Mrs. Morgan noted that Mr. Ward also based his decision in part on Mr. Cooperider's positive attitude and care for the Village.

Other Items not listed

Mr. Wolf said the Fire District meeting will be tomorrow night at 6:30pm. He said the last meeting was cancelled.

Mrs. Morgan said the Fire District Open House was very successful. Mrs. Porter asked if the Village sent a thank you letter to West Licking Fire District for holding the event. Mrs. Morgan said she spoke to the Administrator but not the Chief, and she will send them a letter.

There was some discussion about possibly installing AED Defibrillators at the parks.

Mr. Wolf asked if Molding Tech is still operating. Mayor Layton said they are still running but they only have a few employees. Mr. Wolf said the property looks overrun. Mrs. Morgan said the Village sent them a letter.

Mayor Layton said Jim Lenner sent him a scope of services for Neighborhood Strategies. He said he will forward it to Council.

Open Discussion

None

Visitor Comments

None

Adjourn

Mrs. Seymour moved to adjourn the meeting at 7:17pm, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

_____(on file)_____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Village Fiscal Officer