

**VILLAGE OF HEBRON  
COUNCIL MEETING MINUTES  
January 11, 2023  
6:00 PM**

This meeting was held both remotely and in person.

**CALL TO ORDER**

Mayor Layton called the meeting to order at 6:00pm

**PLEDGE OF ALLEGIANCE**

Mayor Layton asked everyone to join in the Pledge of Allegiance.

**ROLL CALL**

Councilmembers in attendance: Council President Dr. Valerie Mockus, Councilmembers Stacy Stoner, Annelle Porter, Kenney Nauer, Randy Wolf and Paige Seymour.

Others in attendance: Mayor James Layton, Village Fiscal Officer/Interim Administrator Deborah Morgan, Public Works Superintendent Cliff Ward Jr, Community Development Assistant Bonnie Miller, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, and Clerk of Council/Administrative Assistant Christina Furbee.

Visitors in attendance: Rob Miller, Morgan Miller, Colton Miller, Rebecca Price, Rebecca Patterson, Steven Patterson, Dustin Price, Heather Ward, Hadlee Glaser, & Coleman Ward.

Remote Visitors: None

**ACKNOWLEDGE VISITORS**

Mayor Layton acknowledged the visitors in attendance.

**NOTICE: MEETING DOCUMENTATION**

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

**OATH OF OFFICE-Community Development Coordinator**

Mayor Layton said we have a new Community Development Coordinator if the Council approves.

Mrs. Porter moved to approve the appointment of Bonnie Miller to the position of Community Development Coordinator, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

Mayor Layton administered the Oath of Office to Community Development Coordinator Bonnie Miller.

Mrs. Miller thanked all who supported her in achieving this role, with a special thanks to Interim Village Administrator/Fiscal Officer Morgan who has been a mentor, provided her with the tools to ensure success, bolstered her confidence and provided her with much guidance.

**APPROVAL OF MINUTES**

December 28, 2022 Council Meeting

Dr. Mockus moved to approve the December 28, 2022 Council Meeting minutes as presented, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

**VISITOR COMMENTS**

None

**DEPARTMENT HEAD REPORT-Public Works**

Public Works Superintendent Cliff Ward Jr. talked about the apron work at the Hebron municipal complex and provided his year-end report. He discussed items in his report including candidates for a vacant position, the Hope Drive extension, paving projects,

parks, the cemetery, and other miscellaneous work performed by the Public Works Department.

Mrs. Porter suggested planting some greenery at the front of the cemetery to soften the look. Mr. Ward also suggested an arched sign.

Mr. Ward said the Public Works employees thank the Village for approving their 3% raise this year.

Mr. Wolf asked about an old storage building near the baseball fields at Evans Park. Mr. Ward said he will ask the league President if he plans to finish work on the building. Mayor Layton said it is fine if the leagues want to maintain the building, but if the building is not fixed by this year's ball season, it should be removed.

Mrs. Porter asked if there had been any reaction to the removal of trees at North and 9<sup>th</sup> Streets. Mr. Ward said the resident seems to be happy. Mrs. Morgan said in her research, she found the former Administrator told the resident the removal of the stump is the homeowner's responsibility, but there has been nothing found that substantiates that, so the Village has agreed to remove the stumps.

Mrs. Morgan said Mr. Ward has been doing an excellent job leading the department in a great direction and she is impressed with his vision to beautify the Village.

Mr. Ward provided information about possible options for new street signs. He said street signs have a retro-reflectivity span of fifteen years and the current signs have not been replaced in many years. He asked Council for their input on color choices, based on allowed options. There was some discussion about regulations. Mr. Ward said the Village can give the Ohio Department of Transportation its specifications to match.

Mr. Ward presented information about state bid pricing for drainage pipes. He said if Council is interested, a resolution can be adopted. Mr. Ward said he contacted the Licking County Highway Department to gain insight on where they purchase their pipes and culverts and found that they go through state bid contract with ADS/Beagle Hill. Mr. Ward said he feels it would benefit the Village. He said there is no minimum purchase per year. Mayor Layton said we will double check the prices.

Dr. Mockus asked if there is any update on connecting drainage at Parks Street, Fifth Street, and Broad Street. Mr. Ward said there is no update at this time.

Mrs. Seymour asked about a semi that hit a guardrail. Mr. Ward said we are waiting for word from the insurance adjuster.

Mayor Layton said Mr. Ward is doing a nice job.

#### **LEGISLATION**

**RESOLUTION 22-17-** A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH NEIGHBORHOOD STRATEGIES LLC FOR ECONOMIC DEVELOPMENT SERVICES FOR THE VILLAGE OF HEBRON, LICKING COUNTY, OHIO, AND DECLARING AN EMERGENCY- **Second Reading**

**RESOLUTION 22-18-** A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH BROSIUS, JOHNSON AND GRIGGS FOR CERTAIN LEGAL SERVICES FOR THE VILLAGE OF HEBRON, LICKING COUNTY, OHIO, AND DECLARING AN EMERGENCY - **Second Reading**

**ORDINANCE NO. 01-23-** AN ORDINANCE TO ELIMINATE PARKING ON THE WEST SIDE OF LAKEWOOD DRIVE, TO ERECT SIGNAGE DENOTING THE SAME AND MAKING VIOLATIONS OF THE SAME SUBJECT TO MUNICIPAL ORDINANCES-**First Reading**

**ORDINANCE 02-23** - AN ORDINANCE TO AWARD THE CONTRACT to mow along STATE ROUTE 79 WITHIN THE VILLAGE OF HEBRON TO MOW-TIVATED MOWERS AND TO AUTHORIZE AND

DIRECT THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT FOR SUCH SERVICE-  
**First Reading**

**RESOLUTION 23-01** - A RESOLUTION DECLARING A VILLAGE OF HEBRON 2003 HORTON CUTAWAY VAN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE AND DECLARING THE VILLAGE'S INTENT TO DONATE THE SAME TO THE WEST LICKING JOINT FIRE DISTRICT – **First Reading**

There was some discussion about the process of auctions and surplus items.

#### **COUNCIL ACTION ITEMS**

##### December 2022 Bank Reconciliation

Dr. Mockus moved to acknowledge receipt, review and approval of the December 2022 bank reconciliation, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

##### Lakewood Schools Community Connection Meeting-February 15, 2023 @ 6:30pm

Mayor Layton and Dr. Mockus said they would both like to attend the Lakewood Schools Community Connection Meeting on February 15<sup>th</sup> but there is a conflict with the regularly scheduled Combined Council Committees Meeting that evening. There was discussion about cancelling the Combined Council Committees Meeting.

Mrs. Porter moved to cancel the February 15, 2023 Combined Council Committees Meeting, seconded by Dr. Mockus. A roll call vote was taken with all Councilmembers present voting in favor.

Village Solicitor Wesley K. Untied said a motion from Council is needed to create legislation to establish the dates and times of Council and Committee meetings for 2013.

Dr. Mockus moved to direct the Village Solicitor to draw up legislation establishing the dates and times for the 2013 Council Meetings on the first and fourth Wednesday of each month at 6:00 p.m. and the Combined Council Committees Meetings on the third Wednesday of each month at 6:00 p.m., seconded by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

#### **ADMINISTRATOR'S REPORT**

Mrs. Morgan said she has been working on closing out the 2022 finances and opening the year 2023.

She said interviews were conducted on Friday for the vacant Community Development Coordinator position and Equipment Operator I positions. She said Community Development Assistant Bonnie Miller was selected to fill the Community Development Coordinator position and second interviews for the Equipment Operator 1 position will be held this Friday.

Mrs. Morgan said there are trees down on West 9<sup>th</sup> Street and the Village is working to take care of that.

Mrs. Morgan said some damage was sustained to a Village snow plow truck. She said the truck is being evaluated by Coughlin and the insurance adjuster.

#### **COUNCILMEMBER'S REPORTS**

Dr. Mockus said she has been working to select a date to hold an Open House with the West Licking Fire District. She said the tentative date is March 23<sup>rd</sup> at 10 a.m. but she is still working on getting commitments and will get information out as soon as possible. Dr. Mockus said the goal is to specifically invite businesses to the Open House, but everyone is welcome.

Dr. Mockus asked about getting the microphones in Council Chambers fixed as they cut in and out. Mayor Layton said we will look in to having them replaced.

Dr. Mockus asked if there are any updates about vehicles driving through yards in the Village. Mayor Layton said the Police Chief is aware of it but he does not have an update at this time.

Dr. Mockus said the Village is still working hard on the Waterline West project.

Mrs. Stoner thanked Mayor Layton, Village Fiscal Officer Morgan, and Council President Mockus for their work on the Waterline West Project, and said she appreciates it.

Mr. Wolf provided the West Licking Fire District report and said things are going well.

Mrs. Morgan said transitioning Mrs. Miller to the Community Development Coordinator position will leave the Community Development Assistant position vacant. She said the Village will advertise the open position in the same manner as the other positions, and applicants will have a two-week window to apply.

**MAYOR'S REPORT**

Mayor Layton said he attended the recent Licking County Area Transportation Study (LCATS) meeting. He said he plans to meet with Jim Lenner as well.

Mayor Layton said he went to the Grow Licking County meeting and they want to come visit Council at the January 18<sup>th</sup> Combined Council Committees Meeting.

**REVIEW OF EXPENSES**

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

**MEETING/EVENT SCHEDULE -(TBD)**

Mrs. Furbee said the 2023 meeting dates and times will be noted on the next Council Meeting agenda, as well as posted on the Village website, Facebook page, and in the designated public posting places.

**ADJOURN**

Mrs. Seymour moved to adjourn the meeting at 6:53pm, seconded by Mrs. Porter. A roll call vote was taken with all councilmembers present voting in favor.

\_\_\_\_\_(on file)\_\_\_\_\_  
James Layton, Mayor

Attest:

\_\_\_\_\_(on file)\_\_\_\_\_  
Deborah Morgan, Village Fiscal Officer