

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES**

May 11, 2022

Immediately following the Special Council Meeting
This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:52pm, immediately following the 6pm Special Council Meeting.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Council President Dr. Valerie Mockus, Councilmembers Paige Seymour, Stacy Stoner, Kenney Nauer, Annelle Porter, and Rich Moore.

Others in attendance: Mayor James Layton, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, Village Fiscal Officer Deborah Morgan, Lieutenant Richard Carson, Sergeant Anthony Oliver, and Clerk of Council/Administrative Assistant Christina Furbee.

Visitors: Randy Wolf, Jarod Rose, Rick Stoner

Remote Visitors: None

ACKNOWLEDGE VISITORS

Mayor Layton asked all to sign in on the attendance sheet so they can be recorded in the meeting minutes.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

APPROVAL OF MINUTES

April 20, 2022-Combined Council Committees Meeting

Mrs. Porter moved to approve the April 20, 2022 Combined Council Committees Meeting minutes as presented, second by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor except Mrs. Stoner who abstained.

VISITOR COMMENTS

None

LEGISLATION

RESOLUTION 22-05 - A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2022- Second Reading

Mayor Layton read the title of this legislation aloud for a second reading.

RESOLUTION 22-06- A RESOLUTION AUTHORIZING THE VILLAGE OF HEBRON TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE LICKING COUNTY HEALTH DEPARTMENT- Second Reading

Mayor Layton read the title of this legislation aloud for a second reading.

ORDINANCE 04-22- AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH V3 FOR PROFESSIONAL ENGINEERING SERVICE FOR THE SOURCE WATER ASSESSMENT AND PROTECTION (SWAP) PROGRAM AND A NEW PUBLIC GROUND WATER WELL (PW-7) AND DECLARING AN EMERGENCY-Second Reading

Mayor Layton read the title of this legislation aloud for a second reading and asked Council to consider suspending the readings, as this legislation is part of the water service program. He said the Village does have a source water assessment and protection program but V3 Companies Ltd said it needs to be updated.

Mrs. Porter moved to suspend the readings of Ordinance 04-22, second by Mr. Moore. A roll call vote was taken with all Councilmembers present voting in favor.

Mr. Moore moved to adopt Ordinance 04-22 as presented, second by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

ORDINANCE 05-22- AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE HEBRON CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY-Second Reading

Mayor Layton read the title of this legislation aloud for a second reading.

ORDINANCE 06-22- AN ORDINANCE INDICATING WHAT SERVICES THE VILLAGE OF HEBRON WILL PROVIDE TO THE PROPERTY TO BE ANNEXED AS PER THE PETITION FILED BY LESLIE S. JOHNSON, AGENT FOR THE PETITIONERS- First Reading

Mayor Layton read the title of this legislation aloud for a second reading.

Attorney Jarod Rose said Ohio Revised Code 709.23 says once an annexation request is filed with the County Commissioners, the municipality has 20 days thereafter to file an ordinance stating the services that the Village will provide to the property, and an ordinance consenting to the annexation.

Dr. Mockus moved to suspend the readings of Ordinance 06-22, second by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Seymour moved to adopt Ordinance 06-22 as presented, second by Mrs. Stoner. A roll call vote was taken with all Councilmembers present voting in favor.

ORDINANCE 07-22- AN ORDINANCE TO ESTABLISH ZONING FOR A TEN-ACRE PARCEL ADJACENT TO THE EASTERN BOUNDARY OF THE VILLAGE OF HEBRON LOCATED AT PARCEL NUMBER: 073-329550-00.001 OTHERWISE KNOWN AS 3480 NATIONAL ROAD, HEBRON, OHIO 43025 UPON THE EFFECTIVE DATE OF ITS ANNEXATION INTO THE VILLAGE OF HEBRON, AND ZONING THE PARCEL M-2 MANUFACTURING-First Reading

Mayor Layton read the title of this legislation aloud for a second reading.

Mr. Moore moved to suspend the readings of Ordinance 07-22, second by Dr. Mockus. A roll call vote was taken with all Councilmembers present voting in favor.

Dr. Mockus moved to adopt Ordinance 07-22 as presented, second by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor.

ORDINANCE 08-22- AN ORDINANCE CONSENTING TO AN EXPEDITED TYPE II ANNEXATION PETITION FILED WITH THE BOARD OF LICKING COUNTY COMMISSIONERS BY LESLIE S. JOHNSON, AGENT FOR THE PETITIONER- First Reading

Mayor Layton read the title of this legislation aloud for a second reading.

Mr. Untied said Type II Annexation is where the owners of all of the property being annexed consent to the annexation. He said in this case, it is a single parcel being annexed.

Mr. Moore moved to suspend the readings of Ordinance 08-22, second by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

Mrs. Seymour moved to adopt Ordinance 08-22 as presented, second by Dr. Mockus. A roll call vote was taken with all Councilmembers present voting in favor.

COUNCIL ACTION ITEMS

April 2022 Bank Reconciliation

Mrs. Seymour moved to acknowledge receipt, review and approval of the April 2022 Bank Reconciliation, second by Dr. Mockus. A roll call vote was taken with all Councilmembers present voting in favor.

Proposed Procurement Policy

Mrs. Morgan said she sent out a proposed Procurement Policy to all Councilmembers. She said in order to utilize ARP money, the Village needs to have a procurement policy in place.

Mrs. Porter moved to approve and adopt the Proposed Procurement Policy as presented by Village Fiscal Officer Deborah Morgan, second by Mrs. Stoner. Dr. Mockus said she found language in the proposed policy confusing and she expressed concern that it may pose a vulnerability for the Village. There was some discussion about the intended audience and language of the proposed policy and another Village policy. Mrs. Morgan said she will change the wording of the proposed policy.

Dr. Mockus moved to amend the original motion to avoid conflicting language between two Village policies regarding a local newspaper, second by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor of the original motion. A roll call vote was taken with all Councilmembers present voting in favor of an amended procurement policy as discussed.

ADMINISTRATOR'S REPORT

Mayor Layton said Mr. Trujillo is attending a conference and could not attend this meeting, though he did submit his report. He asked if anyone had any questions about Mr. Trujillo's report. There were no questions.

COUNCILMEMBERS' REPORTS

Mr. Nauer said the handicap crosswalks at Burch Street are still angled to the side, sending pedestrians out into the intersection. Mayor Layton said this issue will need to be addressed with the Public Works Superintendent.

Mr. Nauer asked about a stop sign coming out of Hopewell Drive. Mayor Layton said this is supposed to be addressed by the contractor, but he will have the Administrator discuss it with the Public Works Superintendent.

Dr. Mockus asked for an update on paving High Street. Mayor Layton said there was a question about the placement of signs. He said the contractor sent a different proposal, and he met Englefield Oil and Park National bank to discuss the project and the impact on their lots. Mayor Layton said the project may be able to be completed without moving their signs but changes will still need to be made in the area of the corner lot on the west side of Main and High Streets. Mayor Layton said the Village is still planning to move forward with adding one turn lane on High Street, going south. Mrs. Porter asked how this part of the project materialized, as she does not see a need for an additional lane in that area. Mayor Layton said the Ohio Department of Transportation will be repaving North and South High Street and Enterprise Drive, and the Village talked about putting in a crosswalk with funds from the Licking County Area Transportation Study. He said this is the design ODOT came up with. He said the turn lane discussion started about a year ago, as it appeared to be a good opportunity to do the project during ODOT's paving project without incurring a great expense. Mrs. Porter said she does not support a turn lane as she thinks it is unnecessary and disruptive, though she does feel something should be done with the depression over the drain. Mayor Layton said let's look at the final design when we receive it and see what makes sense. Dr. Mockus said she is concerned there will not be enough Council votes if a turn lane is included in the paving project, so she wants to ensure there is a backup plan so that the whole project does not fail. There was some discussion about the scope of the project.

Mrs. Stoner asked if anyone forwarded the Village's 5-year plan to Mr. Lenner. Mayor Layton said the information was forwarded. Dr. Mockus said the statistics from Mr. Lenner were very interesting. She said Hebron is a workforce in this county.

Mr. Moore said he has resigned from Council, effective June 1st, mostly due to health issues. Mayor Layton said Mr. Moore's letter of resignation will be presented for approval at the last Council Meeting of the month. Mayor Layton thanked Mr. Moore for all of his service to the Village. He said once the letter of resignation has been accepted, the Village will advertise for letters of interest and interview candidates to fill the position. He said (per Ohio Revised Code) Council has 30 days from the effective date of the resignation to appoint someone to fill the open seat. If they do not appoint someone within that time, he will appoint someone.

MAYORS REPORT

Mayor Layton said he attended the recent Grow Licking County meeting and they are working diligently on the water project and Intel. He said there is a multitude of dollars being spent on infrastructure related to Intel and they want to ensure that gets to Licking County as well.

Mayor Layton said he attended an LCATS meeting on Tuesday. He said they are working on creating an app for people to get rides to work, appointments, etc. He said COTA will work with the Licking County Transit system.

Mayor Layton said a representative wants to come talk to the Village about a water/sewer infrastructure plan.

He said the Metropolitan Transportation plan is waiting for a proposal.

He said work is being done on a Thoroughfare plan, and Burgess & Nipel are the engineers for this.

Granville is doing an Active Transportation Plan that LCATS is involved in.

Mayor Layton said he and Tax Administrator Mindy Kester met with the Licking County Tax Department about CRA abatements. He said the Village of Hebron does not currently have any CRAs. He said he thinks the Village will still realize a large increase in income tax revenue, though not as much as last year.

Mrs. Porter said dirt is being transported using North Street. She wondered if North Street can handle the large trucks. Mayor Layton said he will discuss this with the Public Works Superintendent.

Rick Stoner, 132 Hamilton Ave, said he works for the State of Ohio as a Procurement Supervisor. He said by law, the Village has to publicly post the bid, and this can be done online on the Village website, as long as the policy says that we are publicly posting the bid.

REVIEW OF EXPENSES

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

VISITOR COMMENTS

None

MEETING/EVENT SCHEDULE

May 14, 2022-8am-12pm, **Village Clean-Up**, Village of Hebron

May 17, 2022-**Chipper Day**, Village of Hebron

May 18, 2022-6pm, Combined Council Committees Meeting, Council Chambers

May 19, 2022-2:30pm- SLWCD Flood Damage Reduction Study, Alexandria Library, 10 Maple Dr (In Person Only)

May 24, 2022-6pm- SLWCD Flood Damage Reduction Study, Council Chambers (Hybrid Meeting)

May 25, 2022- 5:30pm, Records Commission Meeting/ 6pm, Council Meeting, Council Chambers

May 30, 2022-CLOSED for Memorial Day

ADJOURN

Mrs. Stoner moved to adjourn the meeting at 7:51pm, second by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor.

_____ on file _____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Village Fiscal Officer