

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES
February 8, 2023
6:00 PM**

This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Council President Dr. Valerie Mockus, Councilmembers Stacy Stoner, Annelle Porter, Kenney Nauer, Randy Wolf and Paige Seymour.

Others in attendance: Mayor James Layton, Village Fiscal Officer/Interim Administrator Deborah Morgan, Water Reclamation Superintendent Tom Coleman, Village Solicitor Wesley K. Untied, Attorney Jarod Rose, and Clerk of Council/Administrative Assistant Christina Furbree.

Visitors in attendance: Sean McMickle, Carson Show, Scott Harrold
Remote Visitors: None

ACKNOWLEDGE VISITORS

Mayor Layton said there are three visitors from Spire Development in attendance.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

APPROVAL OF MINUTES

January 18, 2023 Combined Council Committees Meeting
Council President Dr. Valerie Mockus moved to approve the January 18, 2023 Combined Council Committees Meeting minutes as presented, seconded by Councilmember Porter. A roll call vote was taken with all Councilmembers present voting in favor.

VISITOR COMMENTS

None

DEPARTMENT HEAD REPORT- Water Reclamation

Water Reclamation Superintendent Tom Coleman said the Water Reclamation plant has treated 27.854 million gallons of water so far this year. He said the addition of sand filters was the final step in the cleaning and televising of the sanitary sewer lines. He said there is something blocking the main line at Clean Harbors, making their meter read high. He said they are working to determine what is causing the blockage and get it fixed.
Mr. Coleman said a new plow was purchased for the department's F-150.

Wastewater Laborer Devin Adkins will start classes for basic wastewater later this month, which will help him take and pass his state exam.

Mr. Coleman said a 10,000-gallon scum tank was starting to leak, so Zemba Bros. pumped some of it out to make room.

Mr. Coleman said purchasing a UTV is in this year's budget and he is obtaining three quotes for prices.

He said annual pre-treatment inspections will start next month.

Mr. Coleman said there are about 27 lift station pumps that will be serviced soon. He said level stations for the lift stations have been ordered.

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Mrs. Porter applauded the Water Reclamation department for their work with the pretreatment program. Mayor Layton explained the process of the pretreatment inspections. Mrs. Morgan said she processes the payments of fines for the program, and last year there were no fines at all. Mayor Layton said he applauds Mr. Coleman as well.

LEGISLATION

ORDINANCE NO. 01-23- AN ORDINANCE TO ELIMINATE PARKING ON THE WEST SIDE OF LAKEWOOD DRIVE, TO ERECT SIGNAGE DENOTING THE SAME AND MAKING VIOLATIONS OF THE SAME SUBJECT TO MUNICIPAL ORDINANCES-Third Reading

Dr. Mockus moved to adopt Ordinance 01-23 as presented, seconded by Mrs. Porter. A roll call vote was taken with all councilmembers present voting in favor.

Dr. Mockus asked the time line for ordering signs and erecting them. Mayor Layton said he believes the Public Works department may have signs on hand.

ORDINANCE 02-23 - AN ORDINANCE TO AWARD THE CONTRACT TO MOW ALONG STATE ROUTE 79 WITHIN THE VILLAGE OF HEBRON TO MOW-TIVATED MOWERS AND TO AUTHORIZE AND DIRECT THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT FOR SUCH SERVICE-Third Reading

Mrs. Porter moved to adopt Ordinance 02-23 as presented, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

Mr. Nauer said the contract wording did not include weed killing, but weed wacking should take care of it. Mayor Layton said the Village met with the owner of Mow-tivated Mowers and discussed concerns and expectations. Mrs. Morgan said she sent a follow-up email reiterating the discussion.

RESOLUTION 23-01 - A RESOLUTION DECLARING A VILLAGE OF HEBRON 2003 HORTON CUTAWAY VAN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE AND DECLARING THE VILLAGE'S INTENT TO DONATE THE SAME TO THE WEST LICKING JOINT FIRE DISTRICT - Third Reading

Mr. Wolf moved to adopt Resolution 23-01 as presented, seconded by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor.

ORDINANCE 03-23- AN ORDINANCE WHEREBY THE VILLAGE OF HEBRON, OHIO ESTABLISHES ITS MEETING DATES, TIMES, AND LOCATION AND AMENDS ORDINANCE 121.01 TO REFLECT THE SAME- Second Reading

RESOLUTION 23-02- A RESOLUTION DECLARING THAT THE CIVIL EMERGENCY DECLARATION IS HEREBY LIFTED - Second Reading

ORDINANCE 04-23- AN ORDINANCE RE-STRUCTURING STAFF POSITIONS WITHIN THE VILLAGE UTILITY DEPARTMENT-First Reading

Mr. Nauer asked what happens if the person who would be in line for the position does not want the job, and there is no suitable person in line. Mrs. Morgan said the position will remain unfilled until we have a qualified person. Mrs. Porter said she feels the title of the ordinance should clarify the affected departments.

Mrs. Porter moved to direct the Village Solicitor to change the title of Ordinance 04-23 to clarify which departments are affected. The motion was not seconded.

ORDINANCE 05-23-AN ORDINANCE TO AMEND THE VILLAGE ZONING MAP AND RE-CLASSIFY THE ZONING FOR A PARCEL KNOW AS 129 N. HIGH STREET, HEBRON, OHIO 43025, AND DECLARING AN EMERGENCY-First Reading

Mr. Untied said the application for funding is due tomorrow so the applicant is requesting to waive the three readings.

Dr. Mockus moved to suspend the readings of Ordinance 05-23, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

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Mrs. Stoner moved to adopt Ordinance 05-23 as presented, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

Dr. Mockus asked about the lack of interconnectivity between Hopewell Cottages I and the proposed Hopewell Cottages II development. She asked if it creates a hardship if the Village asks for connections to be created between developments. Mr. McMickle said it depends on what is being requested. He said the development plans were designed to comply with Hebron's zoning laws, and if there were no mound between the two developments, he doesn't believe it would be too expensive to do.

Mr. Harrold said stub roads could be added on as well. Mr. Untied said the Village is asking for stub roads to be included in designs.

ORDINANCE 06-23- AN ORDINANCE TO REPLAT A 13.58 ACRE PARCEL LOCATED WITHIN THE VILLAGE OF HEBRON, TO CORRECT THE ZONING CLASSIFICATION OF SAID PARCEL, AND DECLARING AN EMERGENCY -First Reading

Mr. Untied said this is a corrective matter as the legislation previously presented was incorrect. He said he hopes Council will consider passing the legislation on the first reading.

Dr. Mockus moved to suspend the readings of Ordinance 06-23, seconded by Mr. Wolf. A roll call vote was taken with all Councilmembers present voting in favor.

Dr. Mockus moved to adopt Ordinance 06-23 as presented, seconded by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor.

COUNCIL ACTION ITEMS

January 2022 Bank Reconciliation

Mr. Nauer moved to acknowledge receipt, review, and approval of the January 2022 bank reconciliation, seconded by Dr. Mockus. A roll call vote was taken with all Councilmembers present voting in favor.

ADMINISTRATOR'S REPORT

Mrs. Morgan said 37 applications were received for the Community Development Assistant position. She said it was a tough decision, but the position has been offered to Brigitte Rose and she has accepted the offer. Her first day will be March 6th.

Mrs. Morgan said National Church Resident's rezoning request has been accepted by the Planning & Zoning Board and forwarded to Council. She said a Public Hearing will need to be scheduled.

Dr. Mockus moved to schedule a Public Hearing on March 22, 2023 at 5:30 p.m. to consider a recommendation from the Hebron Planning & Zoning Board for a rezoning request, seconded by Mrs. Stoner. A roll call vote was taken with all councilmembers present voting in favor.

Mrs. Morgan said when the Refugee-Canyon Joint Fire District finished off at the end of the year, they were left with funds that needed to be returned to those who created the Fire District. She said the Village of Hebron was issued a check for \$127,350. She deposited the money into the Fire Fund and discussed it with the Village Solicitor whose legal opinion is that the money should be split 75/25 with the West Licking Fire District because of the Memorandum of Understanding between them and the Village. Mr. Wolf said there are still bills coming in to the Refugee-Canyon Joint Fire District. After some discussion, it was decided the Village will hold onto the check until we receive more information.

COUNCILMEMBER'S REPORTS

Mrs. Porter asked about an expense for landline phone service.

Mr. Wolf said the West Licking Fire District meeting is tomorrow night.

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Dr. Mockus said she sent an email to Councilmembers asking if anyone could attend any in a series of upcoming Framework meetings for Lakewood Schools to represent the Village of Hebron. She thanked those who have volunteered to attend and said if anyone can attend on February 1st or April 17th, please let her know.

Dr. Mockus said she met with Realtor Angela Centofanti to look at possible options for a business space on W. Main Street.

Dr. Mockus said in addition to the National Church Residences rezoning request, the Planning & Zoning Board discussed a lot split request and animals, such as small farm animals, in the village. She said this will be discussed further in a future zoning meeting.

Dr. Mockus said she noticed the Village AT&T bill lists people who are no longer working for the village. Mrs. Morgan said AT&T will not discuss the account with her since the account is under the name of a former Administrator. She said she is working on getting that resolved.

MAYOR'S REPORT

Mayor Layton said he and members of Village Council and staff attended the recent Licking County Groundhog breakfast. He said there were about 600 people in attendance. The keynote speaker was a Vietnam veteran and prisoner of war. Mayor Layton said he was very good and the breakfast was a success.

Mayor Layton said though there were some misunderstandings and misinformation that needed to be addressed, last night's Floodplain meeting was a good meeting. Mrs. Morgan thanked staff members for attending and V3 Companies, Ltd for their work putting it all together. She thanked Dr. Mockus for posting an informative video, and Smartbill for sending out flyers to the public, as well as Burgess & Niple for the GIS mapping. Mrs. Morgan said FEMA allows residents the ability to appeal the new flood map if they feel it is incorrect, and some residents have said they want to appeal.

Mayor Layton said he sent Councilmembers information about a possible roundabout at High Street and Enterprise Drive and most of Council did not seem to be in favor. He said he was at a Licking County Area Transportation meeting and someone talked about roundabouts. He thought about the Village and thought it might be an option, but he will drop the issue for now. Dr. Mockus said if this were to be revisited, we would need to do an education campaign because residents do not seem to be in favor of roundabouts.

REVIEW OF EXPENSES

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

MEETING/EVENT SCHEDULE

February 20, 2023-CLOSED for Presidents' Day
February 22, 2023-6pm, Council Meeting, Council Chambers
March 6, 2023-6:30pm, Planning & Zoning Meeting, Council Chambers
March 8, 2023-6pm, Council Meeting, Council Chambers
March 15, 2023-6pm, Combined Council Committees Meeting, Council Chambers
March 22, 2023-6pm, Council Meeting, Council Chambers

ADJOURN

Mrs. Stoner moved to adjourn the meeting at 6:55pm, seconded by Dr. Mockus. A roll call vote was taken with all councilmembers present voting in favor.

Attest:


Deborah Morgan, Village Fiscal Officer


James Layton, Mayor