

**VILLAGE OF HEBRON
COUNCIL MEETING MINUTES
May 10, 2023
6:00 PM**

This meeting was held both remotely and in person.

CALL TO ORDER

Mayor Layton called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Mayor Layton asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Councilmembers in attendance: Council President Dr. Valerie Mockus, Councilmembers Annelle Porter, Kenney Nauer, Paige Seymour and Randy Wolf. Councilmember Stacy Stoner is on vacation and excused from this meeting.

Others in attendance: Mayor James Layton, Village Fiscal Officer/Interim Administrator Deborah Morgan, Water Superintendent Jason Figgins, Police Sergeant Anthony Oliver, Village Solicitor Wesley K. Untied, and Attorney Jarod Rose.

Others in attending remotely: None

Visitors in attendance: Doug Lowe, Catie Kline.

ACKNOWLEDGE VISITORS

Mayor Layton acknowledged the visitors in attendance.

NOTICE: MEETING DOCUMENTATION

Mayor Layton said the minutes for this meeting are being recorded and a written summary will be available by request at a later date.

APPROVAL OF MINUTES

April 19, 2023 Combined Council Committees Meeting

Mr. Wolf moved to approve the April 19, 2023 Combined Council Committees Meeting minutes as presented, seconded by Mrs. Porter. A roll call vote was taken with all Councilmembers present voting in favor except Dr. Mockus who abstained.

April 26, 2023 Council Meeting

Mrs. Porter moved to approve the April 26, 2023 Council Meeting minutes as presented, seconded by Mrs. Seymour. A roll call vote was taken with all Councilmembers present voting in favor except Dr. Mockus who abstained.

MENTAL HEALTH MONTH PROCLAMATION

Mayor Layton read a proclamation declaring the month of May, 2023 as Mental Health month in the Village of Hebron.

GIRL SCOUT PARK CLEAN UP ACKNOWLEDGEMENT

Mayor Layton said Girl Scout Troops 2896 & 2030 cleaned up Canal Park again this year. He read a certificate of acknowledgement.

Mayor Layton said a group of Lakewood School students also placed flag on military graves at the Hebron Cemetery and the Village is very pleased.

DEPARTMENT HEAD REPORT- Water

Water Superintendent Jason Figgins said he provided his report to Councilmembers. He said the first quarter of 2023 there has been a considerable decrease in water demand.

He said the internal audit of the water billing system shows there has been a significant increase in the revenue generated in water and sewer, and he attributes some of this to the changes that were made during the audit and this information may affect the rate study that is currently under way. He said the audit is not yet complete. Mrs. Morgan said she has been impressed with Mr. Figgins' work on the audit and with his knowledge of the system and

meters, his audit is much more thorough than if the Village had hired an outside firm to do the work.

Mr. Figgins said he is trying to get quotes for roof and downspout repairs.

He shared pictures of the ecosystem at 522 Milliken Drive using an insert-a-valve.

He provided a copy of the 2022 Consumer Confidence Report to Councilmembers and said it is in draft form. He said once it is approved by the EPA, an electronic link will be provided for residents to view, and some hard copies of the report will be hand delivered as well.

Mr. Figgins said the source water protection plan is an ongoing project that identifies contamination risk to the groundwater well field. He provided a copy and said updates are being made.

He said the Water department has had three distinct events since last summer where valve hydrant meter tampering has been suspected, and illegal and unauthorized use of fire hydrants has been observed. He discussed a situation in the industrial park and said the customer was confronted and told they are breaking the law. He asked Council to keep an eye out and if such activity is observed, please report it.

VISITOR COMMENTS

Catie Klein, 424 E. Cumberland Street, said she is having issues with a neighbor who plays music very loudly. She said the police have been called multiple times for this reason. Ms. Klein asked if the Village would be willing to consider adopting a noise ordinance. She said she reached out to other local areas to find examples of noise ordinances and ask how they would handle the situation. Mayor Layton said the concern may be determining how loud is too loud. Ms. Klein said someone at Buckeye Lake encouraged her to keep calling the police if the loud music issue continues, as the neighbor will eventually be charged with disorderly conduct if it happens often. Dr. Mockus said Hebron's density is growing and this may become a bigger issue over time, and Council may want to consider what can be done to help solve the issue. Mayor Layton said he will discuss the issue with Chief Brooks to see what he feels is the best option.

LEGISLATION

ORDINANCE 12-23- AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE HEBRON CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY- **Third Reading**

Dr. Mockus moved to adopt Ordinance 12-23 as presented, seconded by Mrs. Porter. A roll call vote was taken with all councilmembers present voting in favor.

ORDINANCE 13-23- AN ORDINANCE TO AMEND THE VILLAGE ZONING MAP AND RE-CLASSIFY THE ZONING FOR A 1.797 ACRE PARCEL KNOWN AS 3272 HEBRON ROAD, HEBRON, OHIO 43025- **Third Reading**

Mr. Wolf moved to adopt Ordinance 13-23 as presented, seconded by Mrs. Porter. A roll call vote was taken with all councilmembers present voting in favor.

ORDINANCE 15-23-AN ORDINANCE WHEREBY THE VILLAGE OF HEBRON, OHIO AUTHORIZES THE CONVEYANCE AND EXCHANGE OF LAND KNOWN AS AUDITOR'S PARCEL NUMBER 075-344928-00.000 AND AUDITOR'S PARCEL NUMBER 075-344870-00.000-**First Reading**

EXECUTIVE SESSION

Dr. Mockus moved to go into Executive Session at 6:35pm to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to Ohio Revised Code Section 121.22(G)(3) and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Ohio Revised Code Section 121.22(G)(1), seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

Dr. Mockus moved to reconvene from Executive Session at 7:56pm, seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

Dr. Mockus moved to authorize an unpaid leave of absence for a Village employee, retroactive from the date of April 10, 2023 until May 31, 2023 pursuant to Section 20 of the Village

Employee Handbook, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

Sergeant Oliver said the Police Department has a 2015 Ford Explorer with 114,000 miles that the Police Department would like to declare surplus. He said Hartford Police Department would like to buy it for \$4,500. He said the Police Department did some comparisons based on the year and mileage and found that to be a fair price. Mayor Layton said it would also help out the Village of Hartford. Mrs. Seymour said Chief Brooks felt the price is more than the Village would receive from placing the vehicle in an auction, based on their auction history.

Mr. Wolf moved to direct the Village Solicitor to draft legislation to declare a police cruiser as surplus and sell it to another municipality without bid, seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

Sergeant Oliver said he and Chief Brooks had some training on Flock cameras. He said the first time they used the camera system, they solved a theft at Kroger by matching a visible portion of a license plate to find the vehicle involved in the crime. He said the Ohio Department of Transportation is going through the permit process with another municipality and they will use that process as a template to establish cameras for other municipalities.

COUNCIL ACTION ITEMS

April 2023 Bank Reconciliation

Mrs. Seymour moved to acknowledge receipt and review of the April 2023 Bank Reconciliation, seconded by Dr. Mockus. A roll call vote was taken with all councilmembers present voting in favor.

Set Public Hearing-National Road PRD/PCD

Mrs. Morgan said to meet Ohio Revised Code guidelines, the recommendation is to set a Public Hearing to consider a recommendation from the Hebron Planning & Zoning Board on May 24th. She said if Council is inclined to accept the Board's recommendation, they could move at the following Council Meeting to direct the Village Solicitor to draft the appropriate legislation and then set a Special Meeting to waive the three readings of the legislation. Dr. Mockus asked if the project will then be back on track. Mayor Layton said Attorney Jarod Rose is working on a few items related to the project and the Village has been in communication with the applicant. Mrs. Morgan said the process was delayed a bit and this will help speed things up. She said she directed the Community Development Coordinator to draft a letter to the developer that she believes will help them to understand the process as well.

Dr. Mockus moved to schedule a Public Hearing on May 24, 2023 at 5:30pm to consider a recommendation from the Hebron Planning & Zoning Board regarding a request for a Planned Residential Development/Planned Commercial Development for 3272 National Road, seconded by Mrs. Seymour. A roll call vote was taken with all councilmembers present voting in favor.

ADMINISTRATOR'S REPORT

Mrs. Morgan said Public Works Superintendent CJ Ward and V3 Companies have been in contact with ODOT who indicated they would be willing to make repairs to US 40 if the Village will pay for the asphalt at a cost of \$100 per ton. She said V3 Companies stated this is the least expensive option for the Village so Mr. Ward and V3 representatives will measure to determine how much asphalt will be needed. She said she does not have details of the work to be completed but when she has more information, she will bring it back to Council.

Mrs. Morgan said the Lakewood Bus Superintendent reached out to the Village to ask for permission to add a banner to our fences along SR 79 to advertise for hiring school bus drivers.

Mrs. Seymour moved to allow Lakewood School District to hang a sign on a fence on SR 79 as presented, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

Mrs. Morgan said the Village placed an ad for sealed bids for cleaning of the Hebron Municipal Building. She said the bid opening is scheduled for May 15, 2023 at 10am.

She said the ad for one full-time and one part-time Public Works laborer has been placed with a deadline of May 12th at 4pm. She said as of today, she has received 27 applications for the full-time position and 3 applications for the part-time position.

Mrs. Morgan said she was recently made aware of a complaint from a soccer coach about the soccer field area at Evans Park. She said the coach was upset that the Village placed a "No Parking" sign at the entrance of the walking path in that area. The coach stated that with the sign there, the cars could not drive down the walking path and park in the grass field located near the soccer field. Mrs. Morgan stated that the field she is referring to is a no-parking zone, though cars have been parking there because they do not want to walk from the adjacent parking lot. Mayor Layton said this is also due to the Little League parking lot being full and leaving little room to park. Mrs. Morgan said she asked Mr. Ward to use existing grindings to create a larger parking lot for the soccer league, and in a matter of just a couple days, the Public Works Department has almost completed that task, creating about 60-65 additional parking spaces. She said she also asked Mr. Ward to move large boulders in front of and around the area of the walking path, as cars were driving around the sign onto the walking path, and still parking in the grass. Mrs. Morgan said she spoke to the coach and she was happy with this solution.

Mrs. Morgan said she also received a complaint about high grass on the soccer field. She said Mr. Ward informed that due to the rain, they could not get in two cuttings of the grass; however, they cut it today and plan on doing another cutting this week.

Mrs. Morgan said during the Community Shred Day, the Village disposed of many old documents following the guidelines of the records retention schedules for each department. She said the Village is planning on holding another Shred Day in the fall. Mrs. Morgan said a good bit of food donations were collected for the Licking County Food Pantry as well.

Mrs. Morgan said the Village lost its vendor that was doing the Property Maintenance mowing and Mrs. Rose was able to find another company to do it.

Mrs. Morgan said Clifford Mason came into the office today to discuss a building permit. He had applied for a permit to build a home in 2021 but he had not begun building before his permit expired. Mr. Mason came in to renew his permit but was concerned about paying the \$240 permit fee. Mayor Layton said he told Mr. Mason he would ask Council if they were interested in waiving the permit fee. Mrs. Morgan said she asked Mrs. Miller to type up a synopsis of the events as they happened from start to finish. Mrs. Morgan read Mrs. Miller's report. Mayor Layton asked if Council was interested in moving to waive the permit fee. No motion was made. Mayor Layton said he will inform Mr. Mason that the fee will not be waived.

COUNCILMEMBER'S REPORTS

Mrs. Porter asked about steel plates on Water Street. Mayor Layton said he will check with Mr. Ward to see when they will be removed.

Mrs. Seymour asked that the noise ordinance issue be added to the next Council Meeting agenda.

Mrs. Seymour commended the Public Works staff for their work with Chipper Day and the Village Clean Up Day.

Mr. Wolf said there is a Fire Board meeting tomorrow night and everyone is invited. He said he will receive the run report at that meeting. He said he has not yet received information about AEDs but the Fire District has said they will provide training if the Village is interested.

Dr. Mockus said she went to the Granville Council Meeting last week and the Buckeye Lake Council Meeting this week. She said she learned a lot from the issues addressed in Granville. She said Buckeye Lake has a lot of things coming up soon, such as a Parks Day on May 20th and a fountain dedication on May 29th. She said Buckeye Lake is discussing modifying their Airbnb ordinance to include a bed tax. They also talked about their Parks & Recreation staff and management of their Facebook posts.

Dr. Mockus said the Village of Hebron is incredibly blessed with its space. She thanked Mrs. Morgan for her work with Mr. Ward to alleviate the angst over the soccer space, and for listening to the residents.

Dr. Mockus said she is working on putting together a letter to send to AEP about issues with electrical outages in the Village. Mayor Layton said Commissioner Bubb will be attending an upcoming meeting to discuss electric and gas aggregation.

MAYOR'S REPORT

Mayor Layton said there was some previous discussion about moving to a summer meeting schedule which would reduce meetings to one meeting a month. He said he feels there is too much going on to move to a reduced meeting schedule.

He said there is more housing development on the horizon.

VISITOR COMMENTS

None

REVIEW OF EXPENSES

Councilmembers acknowledged review of the list of expenditures. There were no questions or concerns about the expenses.

MEETING/EVENT SCHEDULE

May 17, 2023-6pm, Combined Council Committees Meeting, Council Chambers

May 24, 2023-5:30pm, Public Hearing, Council Chambers

May 24, 2023-6pm, Council Meeting, Council Chambers

May 29, 2023-CLOSED for Memorial Day

June 5, 2023-6:30pm, Planning & Zoning Meeting, Council Chambers

June 14, 2023-6pm, Council Meeting

June 21, 2023-6pm, Combined Council Committees Meeting, Council Chambers

June 28, 2023-6pm, Council Meeting, Council Chambers

ADJOURN

Mrs. Porter moved to adjourn the meeting at 8:42pm, seconded by Mr. Wolf. A roll call vote was taken with all councilmembers present voting in favor.

_____(on file)_____
James Layton, Mayor

Attest:

_____(on file)_____
Deborah Morgan, Village Fiscal Officer